

**MINUTES  
and  
MAIN RESULTS  
of the  
MEETING of Bulgarian Partners  
held on 22 to 23 September 2006  
in International College „Albena“ in Dobrich**

In this Meeting **representatives of all Bulgarian partners** took part.

**The project meeting was conducted with the following agenda:**

1. Welcome Address of the Rector of the International College “Albena” to the Meeting participants.
2. Discussing the main project activities in the first year:
  - 2.1. Organizing an additional survey.
  - 2.2. Preparing Guidelines for development of language modules.
  - 2.3. Developing scenarios of the two 60-hours language courses, based on real situations in the tourism.
  - 2.4. Developing the Authoring tool.
  - 2.5. Elaborating the Users manual for using the Authoring tool.
  - 2.6. Discussing the System of internal project evaluation.
3. Discussing the results of monitoring, done by the National Agency.
  - 3.1. Meeting minutes, lists of participants.
  - 3.2. Advertisement and dissemination materials.
4. Discussing the presented financial documents for the two business trips to Rouse and purchased equipment.
5. Planning the second project meeting with the participation of all partners in Berlin.
6. Viewing the facilities of the International College “Albena”.
7. Any other business.

The meeting was opened by **the Coordinator of the Project Mrs. Stoyanka Smrikarova.**

**The Rector of the International College “Albena” Assoc. Prof. Dr. Todor Radev** welcomed the participants in the Meeting.

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After the introduction of all participants the completed activities by each partner up to that moment were discussed in details:

- **Tanya Stoyanova** from the International College reported about the additional survey. The number of questioned persons from the tourist business is 100. Scenarios for two 60-hour language courses, based on real situations in the tourism were developed;
- **Ilina Amer** from AUFLT presented the developed Guidelines for development of language modules;
- **Evgeniya Georgieva** from University of Rousse demonstrated the Authoring tool, which was almost ready and now the colleagues work on the Mobile Learning Management System.

**Assoc. Prof. Dr. Tzvetomir Vassilev, Head of Evaluation Board**, proposed two types of forms for internal evaluation:

- For the evaluation of project meetings, which will be filled in by everyone who participated in the meetings;
- For the evaluation of project outcomes, which will be filled in by each institution.

All addressed questions were discussed in details with the participation of all partners. The forthcoming activities were also discussed in detail. A decision was made that **the next project meeting** will be convened at the beginning of **December in Berlin, Germany, and it will be hosted by the COMHARD Company.**

**The Coordinator of the Project** gave some detailed explanations about important financial issues and discussed the presented financial documents for the two business trips to Rousse and purchased equipment.

After the meeting the facilities of the International College “Albena”, Dobrich, were visited and presented to the partners.