

**MINUTES
and
MAIN RESULTS
of the
MEETING**

held on 13 to 15 December 2007 in SPI, Porto, Portugal

In this Meeting **representatives of all partners** took part, including Germany, Greece, Spain, Portugal and Bulgaria.



The meeting was held on two days with the following agenda:

AGENDA

1. Welcome Address by Miguel Barbot, representative of SPI to the Meeting participants.
2. Introduction of the Meeting participants.
3. Short report about completing the main activities in the Workplan after the meeting in Athens - Stoyanka Smrikarova. Discussion.
4. Report about completed work for the multi-format multilingual glossary by LID Editorial Empresarial - Beatriz Bernabé. Discussion.
5. Demonstration of the LinguaNet WEB Portal by Global Solutions Ltd – Paun Redzhev. Discussion.
6. Report of the results of the internal evaluation – Tzvetomir Vassilev. Discussion.

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7. Report of the results of the external evaluation – Antonio Mendes. Discussion.
 8. Specifying future activities – Stoyanka Smrikarova. Discussion.
 9. Clarifying some of the financial rules for project work - Stoyanka Smrikarova. Discussion.
 10. Discussing the requirements and how to prepare the Final report. Adopting a deadline for elaborating and sending the Final reports of all partners - Stoyanka Smrikarova.
 11. Any other business.
- *Taking a photo of all meeting participants.*

The meeting was opened by the Coordinator of the Project **Mrs. Stoyanka Smrikarova**. A Welcome address to the meeting participants was given by Miguel Barbot, representative of SPI.



All participants introduced briefly themselves and the institution they present.

The Coordinator of the Project Mrs. Stoyanka Smrikarova presented a short report about the completed work after the meeting in Athens.

Beatriz Bernabé from LID Editorial Empresarial, Madrid reported about completed work for the multi-format multilingual glossary. The glossaries were prepared in the three versions and were given to the partners for printing.

Paun Redzhev from Global Solutions Ltd, Haskovo demonstrated the LinguaNet WEB Portal.

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Assoc. Prof. Tzvetomir Vassilev, Head of the Evaluation Board, reminded that each outcome should be evaluated by each partner institution and each meeting should be evaluated by each participant in the meeting. Both types of forms are on the web site. He presented the results of the filled in evaluation forms up till that moment.

Assoc. Prof. Antonio Mendes was invited as an external evaluator. According to the signed contract, he had to study, analyse and evaluate the project work, as well as the developed materials and to take part in the Final Meeting in Porto. **Assoc. Prof. Antonio Mendes** familiarized the participants with the evaluation, which he had prepared in advance. It was discussed, some comments and suggestions were made and a decision was made that the final version will be sent in a week.

The Coordinator of the Project gave some detailed explanations about important financial issues. Considering the activities, which are to be done by the end of the project and the suggestions made by the separate partners, a decision was made to prepare a budget headings modification request and to submit it to the National Agency for approval.

The requirements for the Final report and how to prepare it were discussed. A deadline for elaborating and sending the Final reports of all partners was adopted. In order to prepare the academic part of the Final report each partner has to submit information on the separate points about their work on them. For the financial part it is best if everyone produces the separate appendixes (App. 1, 2, 3 ...) and copies of all financial documents and sends them by 10.02.2008. All activities till 31.01.2008 must be reported!

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LFLAALN
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EQUIPAMIENTO
Com o apoio da União Europeia (U.E.) e dos novos Estados membros, o conhecimento de línguas é fundamental para a competitividade. As indústrias relacionadas com o Turismo sentem cada vez mais a necessidade de encontrar colaboradores que dominem idiomas.

OBJETIVOS
O Projeto tem como principais objetivos:
- Criar um espaço virtual, inteligente para a aprendizagem de línguas, ao nível avançado de uma Rede Privada Virtual (RPV) e disponibilizar os serviços de aprendizagem para dispositivos móveis através de uma aplicação.
- Melhorar a qualidade dos serviços de Turismo e Hospitalidade que recebem os turistas através de profissionais de setores como o turismo, através de cursos de aprendizagem de línguas estrangeiras através de dispositivos móveis.

DESTINATARIOS
- Trabalhadores do setor de Turismo, incluindo gestores, promotores, assistentes, responsáveis pelas reservas e gestores de hotéis;
- Turistas de todo o mundo, turistas estrangeiros em viagens (com necessidades de pontuação na Europa);
- Profissionais de línguas e Redes Locais.

RESULTADOS
Como o desenvolvimento do projeto pretende-se obter os seguintes resultados:
1. Rede Virtual de Formação em Línguas (Linguanet)
2. Website e Portal Linguanet
3. Linguanet e pontos de acesso wireless
4. Aplicação Learning Management System (LMS)
5. "Language Node" e documentação de apoio
6. Aplicação para criação dos conteúdos linguísticos e documentação de apoio
7. Dois cursos de línguas multilingue, de 40 horas cada, em Búlgaro, Inglês, Alemão, Grego, Espanhol, Francês e Português
8. Cursos para profissionais em vários formatos, em Búlgaro, Inglês, Alemão, Grego, Espanhol, Francês e Português
9. Guia multilingue detalhado para gestores e empregados do setor de Turismo
10. Teste piloto das indústrias desmembradas, a realizar junto dos grupos alvo, na Europa.

PARCEROS
COORDENAÇÃO
University of Buzovici (Bulgaria)
ALEMANNIA
- CHANGING A.S. (GmbH)
BULGARIA
- Association of University Foreign Language Teachers
FRANCA
- International College Athens
ESPAÑA
- L&E Empresa Empresarial, S.L.
GRÉCIA
- British Institute Educational Development Association
PORTUGAL
- IPE - Sociedade Portuguesa de Inovação

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The meeting continued in the restaurant.



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INTERNATIONAL SEMINAR

Hotel Tuela – Porto

The seminar was held according to the following agenda:

1. Registration.
2. Welcome Address by Miguel Barbot, representative of SPI and by Stoyanka Smrikarova - Coordinator of the project to the Seminar participants.
3. Presentation of Learn Foreign Language Anytime Anywhere by Linguanet Project and its results – Stoyanka Smrikarova.
4. Coffee-break.
5. Demonstration of the System for mobile foreign language training FLAGMAN - Tsvetozar Georgiev.
6. Presentation of the courses and test session - Iliina Amer.
7. Questions. Delivery of documentation.
8. Closure session.

The project raised a high interest among the seminar participants. Each of them received a set of all developed project materials.

